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Office of the Comptroller, Planning & Budget Branch
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No.UHF/Bud/2-4/GIA/H/F/2026-27/- 89 87-9029

Dated : Nauni the: 30-10-2026

OFFICE ORDER

In view of the acute financial constraints being faced by the University, arising primarily from the recurring deficit in salary and pension expenditure and substantial statutory and court-directed liabilities, all Heads of Departments, Deans, Directors, Heads of Offices, Associate Directors of Research (ADRs) of Outstations/KVKs and all other functionaries of the University are hereby directed to strictly observe economy measures and ensure judicious, prudent and need-based utilization of the available financial resources with immediate effect. Accordingly, all non-essential expenditure, including expenditure on office contingencies, procurement of goods and equipment, consumables, repairs and maintenance, and other avoidable items, shall be strictly curtailed. Expenditure shall be incurred only where essential for unavoidable operational requirements. No expenditure on non-essential items shall be incurred without the prior approval of the competent authority. All expenditure proposals shall be subjected to strict scrutiny with regard to their actual necessity, financial prudence, economy and availability of funds before approval. All development activities already sanctioned out of University Receipts or Self-Financing Schemes shall be deferred until the financial position of the University improves.

The above measures are essential to consolidate the University's available resources and maintain adequate liquidity for meeting its most critical and time-bound financial obligations. In the absence of timely additional financial assistance from the State Government, it has become imperative to manage the available funds with the utmost prudence so as to facilitate, as far as possible, the timely disbursement of monthly salaries and pensions, particularly during the ensuing festive period, while also meeting urgent statutory and court-directed liabilities.

All Heads of Departments, Deans, Directors, Heads of Offices, ADRs of Outstations/KVKs and other concerned functionaries shall ensure strict compliance with these instructions and shall be personally responsible for ensuring that no avoidable or unauthorized expenditure is incurred under their respective administrative control. Any deviation from these instructions shall require prior approval of the competent authority and shall be viewed seriously. These instructions shall come into force with immediate effect and shall remain operative until further orders or until the financial position of the University improves.

This issues with the prior approval of the competent authority.


Comptroller

Continued on Page-2/-

Endst. No. Even. 8987 - 9099 .

Dated: Nauni, the: 30-10-2026

Copy is forwarded for information and necessary action to: -

1. All the Statutory Officers, UHF, Nauni, Solan (HP).
2. The Dean, COH&F, Neri, Distt Hamirpur (HP).
3. The Dean, COH&F at Gohar (Gudhari), District Mandi (HP).
4. All the Head of the Departments/Offices UHF, Nauni, Solan (HP).
5. All the Associate Directors (R&E)/Incharges Outstations including KVKs (HP).
6. The Professor Incharge, CIC, UHF, Nauni-Solan with the request to upload the same on the official website of the University for wide publicity.
7. The Joint Controller (Audit), UHF, Nauni (Solan).
8. The Secretary to the Vice-Chancellor, UHF, Nauni, Solan (HP).
9. The Section Officer, Pay Cell/Accounts/IIW, UHF, Nauni, Solan (HP).
10. Guard File.

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